



GUILDFORD  
BOROUGH

**Satish Mistry**  
Director of Corporate Services

[www.guildford.gov.uk](http://www.guildford.gov.uk)

Contact Officer:

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6 January 2016

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held in Meeting Room 3 - Millmead House on **THURSDAY, 14 JANUARY 2016 at 7.00 pm.**

Yours faithfully

Satish Mistry  
Director of Corporate Services

**MEMBERS OF THE COMMITTEE**

Chairman: The Deputy Mayor, Councillor Gordon Jackson  
Vice-Chairman: Councillor Jo Randall

Councillor Philip Brooker  
Councillor Colin Cross  
Councillor David Elms  
Councillor Mike Hurdle  
Councillor Jennifer Jordan

Mrs Maria Angel<sup>+</sup>  
Ms Geraldine Reffo<sup>^</sup>  
Mr Ian Symes<sup>^</sup>  
Mr Charles Hope<sup>^</sup>

<sup>+</sup>Independent member

<sup>^</sup> Parish member

**Authorised Substitute Members:**

Councillor Richard Billington  
Councillor Matt Furniss  
Councillor David Goodwin  
Councillor Liz Hogger

Councillor Nigel Kearse  
Councillor Susan Parker  
Councillor David Reeve  
Councillor Caroline Reeves

**OFFICER REPRESENTATION:**

Sue Sturgeon (Manager Director: Head of Paid Service and S151 Officer),  
Satish Mistry (Director of Corporate Services and Monitoring Officer),  
Joan Poole (Audit and Performance Manager) and  
Sue Reekie (Principal Accountant and Deputy S151 Officer)

**QUORUM 3**



INVESTOR IN PEOPLE



**Guildford Borough Council**

Millmead House, Millmead, Guildford, Surrey GU2 4BB

## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Five fundamental themes that support the achievement of our vision:

- **Our Borough** - ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** - improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** - working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** - improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** - believing that every person matters and concentrating on the needs of the less advantaged

**Your Council** – working to ensure a sustainable financial future to deliver improved and innovative services

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

### Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give our society value for money, now and for the future.

## AGENDA

### ITEM

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

**2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS**

In accordance with the revised local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

**3 MINUTES (Pages 1 - 6)**

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 26 November 2015 (attached).

**4 TREASURY MANAGEMENT STRATEGY 2015-2016 (Pages 7 - 52)**

**5 FINANCIAL MONITORING 2015-16 PERIOD 8 (APRIL TO NOVEMBER 2015) (Pages 53 - 102)**

**6 FREEDOM OF INFORMATION COMPLIANCE UPDATE (Pages 103 - 108)**

**7 E-TENDERING - PROPOSED AMENDMENTS TO PROCUREMENT PROCEDURE RULES (Pages 109 - 120)**

**8 PROPOSED AMENDMENTS TO THE COUNCIL'S PETITION SCHEME (Pages 121 - 132)**

**9 WORK PROGRAMME (Pages 133 - 136)**

### **Meeting dates for 2015-16**

- Thursday 31 March 2016

**Please contact us to request this document in an alternative format**